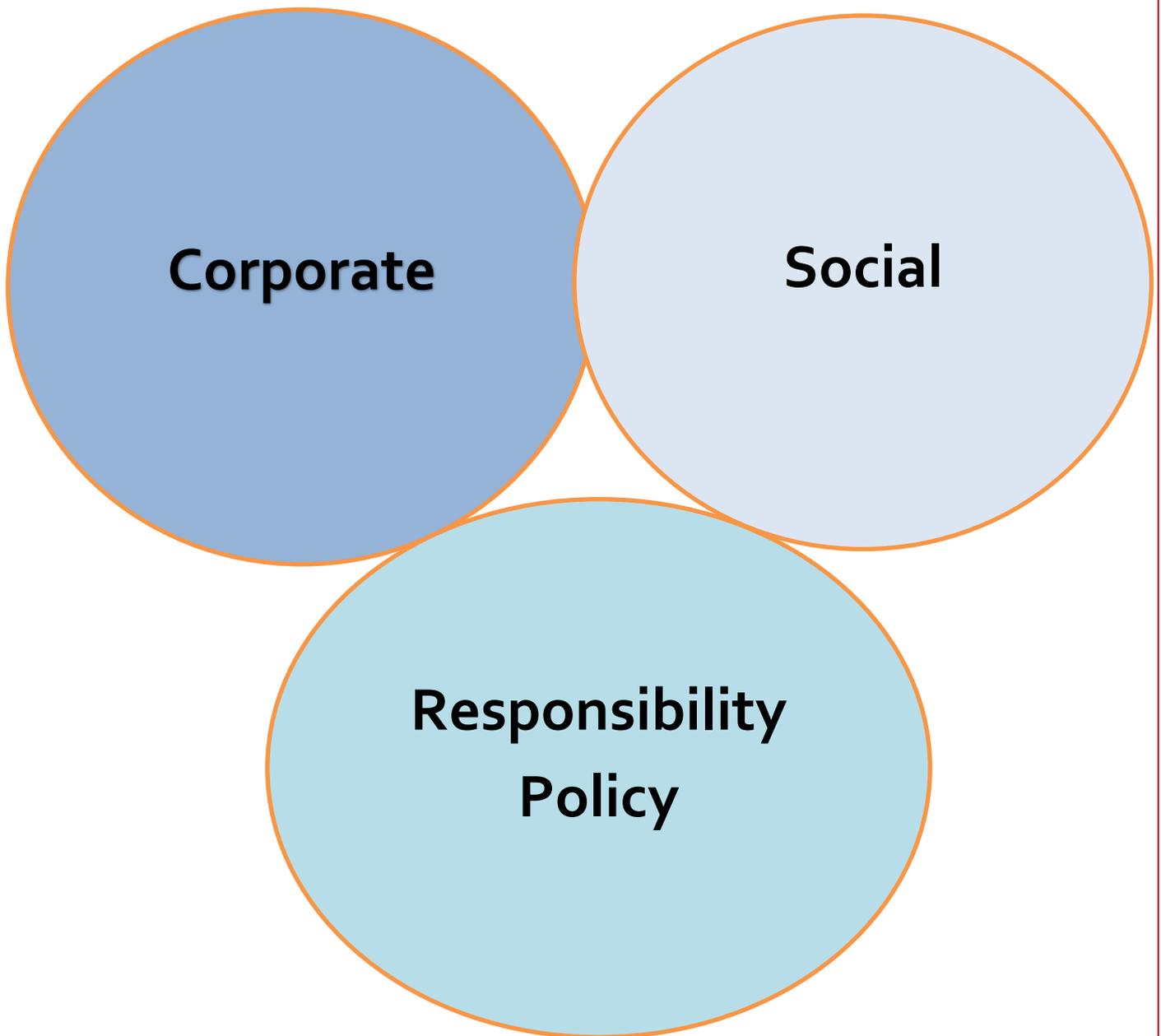


MUTHOOT VEHICLE & ASSET FINANCE LIMITED



Version 1 of 2021
Version approved: The Board of Directors of Muthoot Vehicle & Asset Finance Limited
Version approved on: June 04, 2021
Effective Date: June 04, 2021
Next Review on: Annual

CSR POLICY DOCUMENT OF MUTHOOT VEHICLE & ASSET FINANCE LTD

1. PURPOSE

The Corporate Social Responsibility (CSR) Policy is intended for providing a framework within which Muthoot Vehicle & Asset Finance Limited (“MVAFL” or “the Company”) follows its commitment to CSR. We endorse the Muthoot Group purpose of improving the quality of life of the communities we serve through long term value creation.

The Company believes in positively impacting the environment and supporting the communities we operate in, focusing on sustainability of our programs and empowerment of our communities.

2. APPLICABILITY AND SCOPE

The policy is applicable across Muthoot Vehicle & Asset Finance Limited. The scope of this policy is to strategically draw the guiding principles for selection, implementation and monitoring of CSR activities as well as formulation of annual action plan by the Board of the Company, after taking into account the recommendations of its CSR Committee.

The policy is to be read in alignment with the requirements of Section 135 of the Companies Act, 2013 (the Act) and the corresponding rules made thereunder, as amended from time to time (‘CSR Rules’), Schedule VII of the Act.

3. CORPORATE SOCIAL RESPONSIBILITY MISSION

To strive for economic development that positively impacts the society at large with minimal resource footprint. The Company desires to embrace responsibility for its actions and encourage a positive impact through its activities on hunger, poverty, malnutrition, environment, environment, communities, stakeholders and the society.

4. IMPLEMENTATION OF CSR PROJECTS / PROGRAMMES

Subject to the provisions of the Act as applicable from time to time, the Company may carry out its CSR activities:

- (a) Either by itself; OR
- (b) through such Implementing Agencies permitted under the Act; OR
- (c) in collaboration with other Companies.

The Muthoot M George Foundation:

Company may choose to carry out its CSR activities and expenses either directly or through trusts engaged in CSR activities such as The Muthoot M George Foundation. The Muthoot M George Foundation operates to provide assistance to the weaker sections of the society, assistance for medical treatment, marriage and also assists in medical researches and environmental living etc.

The Foundation's activities are divided in to 4 sections -:

- Environmental Development
- Projects in Public Interest
- Socio -economic Development of the poor and underprivileged
- Relief & Rehabilitation work during and after natural calamities and disasters

5. RECOMMENDED CSR POLICY FRAMEWORK

At Muthoot Vehicle & Asset Finance Ltd, our Corporate Social Responsibility policy outline it's activities in the economic development, society progress and environmental hazards with the core objective of improving quality of life. It has been a constant endeavour of the company to rightfully follow our vision and values up keeping it with good corporate governance to meet the expectations of our customers, employees, shareholders and society at large.

- We will ensure that its CSR Projects are non-discriminatory in nature and do not have any restrictive unscrupulous affiliations.
- We will continue to improvise our quality of service for our customers and ensure customer satisfaction at all levels
- We will work towards in maintaining a employees, customer, and society friendly environment in our day to day activities
- We shall promote responsible business policies, ethics and uniform standards amongst our stakeholders and investors.
- We will comply to all the necessary Human rights and labour policies implemented by the Government and will follow a fair practise code of employment for all our employees
- We will continue to serve our Community :
- By introducing social welfare programmes at individual level as well as in public / private partnerships in an around our area
- We will continue to protect our environment and protecting ecology and conserve and protect wildlife.
- By constantly helping our community at the times of natural disasters and accidents

- By encouraging our employees to serve communities by volunteering and by sharing their skills and expertise

The management will commit all the necessary resources required to meet the goals of Corporate Social Responsibility Policy in a sustainable manner.

6. GOVERNANCE & MONITORING OF CSR ACTIVITIES:

The Board will have an oversight on the adherence to this Policy. The Corporate Social Responsibility Committee (“CSR Committee”) of the Board, comprising a minimum of three Directors and one of whom at least will be an Independent Director of the Company, shall assist the Board in the overall governance of the Policy and the CSR Programs pursuant thereto. The CSR Committee shall work under the superintendence and control of the Board.

Company Secretary of the Company shall act as the Secretary to the CSR Committee.

The Corporate Social Responsibility Committee shall,-

- (a) Formulate and recommend to the Board, a Corporate Social Responsibility Policy which shall indicate the activities to be undertaken by the company as specified in Schedule VII;
- (b) Recommend the amount of expenditure to be incurred on the activities referred to in clause (a);
- (c) Monitor the Corporate Social Responsibility Policy of the company from time to time;
- (d) In case of ongoing project, the Board of a company shall monitor the implementation of the project with reference to the approved timelines and year-wise allocation and shall be competent to make modifications, if any, for smooth implementation of project within the overall permissible time period.
- (e) Formulate annual action plan including inter alia the recommendations, manner of execution of projects, modalities of utilization of funds and implementation schedules, monitoring and reporting mechanism;
- (f) Monitor implementation of the CSR projects and annual action plan;
- (g) Approve various disclosures to be made in the Annual Report; and

The Board of the Company shall,

- (a) after taking into account the recommendations made by the CSR Committee, approve the CSR Policy for the Company and contents of such policy in its report and also place it on the Company’s website.
- (b) ensure that the activities as are included in CSR Policy of the Company are undertaken by the Company.
- (c) The Board of a Company shall satisfy itself that the funds so disbursed have been utilized for the purposes and in the manner as approved.

7. ANNUAL ACTION PLAN

The CSR Committee of the Board of Directors of the Company shall on an annual basis, recommend an Annual Action Plan to the Board for its approval. The Annual Action Plan shall include:

- a. the list of CSR projects or programmes that are approved to be undertaken in areas or subjects specified in Schedule VII of the Act;
- b. the manner of execution of such projects or programmes;
- c. the modalities of utilisation of funds and implementation schedules for the projects or programmes;
- d. monitoring and reporting mechanism for the projects or programmes; and
- e. details of need and impact assessment, if any, for the projects undertaken by the company.

Further, the Board may during the year, at the recommendation of the CSR Committee alter such plans.

8. CSR PROJECTS, PROGRAMS AND ACTIVITIES

In accordance to the CSR policy and the specified activities of Section 135 of the Companies Act 2013 and Companies Corporate Social Responsibility policy rules 2014, the CSR activities of the company will have the following thrust areas:

Entries schedule vii to the companies act 2013	Projects or programs undertaken / to be undertaken by the company	Execution process
Medical Aid	Muthoot M George Foundation	Depends upon no of applications which is received
Women Empowerment	Marriage Assistance	Supporting women by way of providing financial assistance to them for marrying their daughters. Depends upon the request applications received.
Other Charity works undertaken	Muthoot M George Foundation	Depends upon no of applications which is received

CSR Committee of Board of Directors may entrust the CSR activities of the Company to Management team as deemed fit and will review the reports as presented to the Committee and approve Budgets in this regard.

9. CSR EXPENDITURES

CSR expenditure will include all amounts incurred/contributed by the Company towards its CSR Programs. CSR expenditure shall also include all direct and indirect expenditure incurred towards the CSR Programs as may be admissible under the regulatory framework.

In line with the requirements of the Act, Administrative overheads i.e. all expenses towards 'General Management and Administration' shall not exceed 5% of total CSR Expenditure of the Company. Further, these would not include expenses incurred by the Company towards designing, implementation, monitoring and evaluation.

The overall amount to be committed towards CSR will be approved by the Board of Directors as a part of its Annual Action Plan. Within the Budget the allocation towards specific CSR initiatives/projects will be approved by the CSR Committee of the Board. All projects undertaken by the Company shall be approved /ratified by the CSR Committee.

10. IMPACT ASSESSMENT & REPORTING

For such projects having an outlay of Rs. 1 crore or more and a period of one year has elapsed since completion of such project, an Impact Assessment study shall be carried out by an independent agency. The report of such assessment shall be placed before the Board and shall also be annexed to the Annual Report on CSR.

A certificate signed by the CFO and the Managing Director of the Company certifying that the funds disbursed by the Company towards CSR activities have been utilised towards the same effect shall be placed before the Board on annual basis.

11. GENERAL

The CSR Policy would be subject to revision/amendment in accordance with the guidelines as may be issued by Ministry of Corporate Affairs from time to time, on the subject matter.

The power to interpret and administer the Policy shall rest with the Managing Director of the Company under the supervision of CSR Committee of the Board. The Managing Director is also empowered to make any supplementary rules/orders to ensure effective implementation of the Policy. These will, however, be reported to or tabled before the CSR Committee of the Board, from time to time, to ensure CSR Committee's oversight on these issues.